

General Smallwood Middle School PTO
Minutes
March 12, 2007

The General Smallwood Middle School PTO met Monday, March 12, 2007 at 6:30 p.m. in the school cafeteria. 8 people signed in.

Alison Bode, secretary/treasurer, called the meeting to order and read the minutes from the February meeting. The minutes were approved as read.

Paula Wiegand, president, reporting for the executive committee, reported that the FEA only spent \$40 of the \$44 allotted to them.

Mrs. Harris, guidance counselor, filling in for Mrs. Baker, reported that the school newsletter had come home with students either Friday or Monday. She also distributed a list of important dates for 8th graders. Parents should especially note the change in date for the promotion ceremony to June 8, at 3 p.m. Parents will be needed before and after the 8th grade promotion to set up and take down chairs in the Lackey High School gym.

Volunteers are needed in a number of capacities in the upcoming weeks:

Volunteers are needed April 16, from 1 – 3 p.m. at the school for the Mega Party. Contact Barbara Maston to volunteer.

Volunteers are needed for the book fair the last week of March. Contact Mrs. Venable if you can help.

Volunteers are needed March 29, to distribute fundraiser items. Contact the office for more details.

Volunteers are needed for end of the year activities such as field trips and the 8th grade picnic. More information will be sent to parents as the events draw near.

Veronica Coates volunteered to send out an email to the PTO list asking for volunteers for upcoming events. Paula Wiegand will get her a list of volunteer needs.

In old business, plans were finalized for Teacher Appreciation Week, May 7 – 11. Cindy Fitzsimmons has drafted a letter requesting donations for teacher appreciation week to be sent home with all students in early May. Dawn Kessler has been in touch with representatives from the Massage Therapy program at CSM and is still working to arrange for 2 massage therapists to come to the school on Tuesday, May 8, to give teachers seated massages. We will need to arrange a semi-private room for the massages. JoAnn Queen has arranged a caterer for the luncheon on May 9. Veronica Coates will email the donation letter to our email list in addition to sending it home with students.

In new business, Mrs. Harris, filling in for Ms. Nissen, requested that the PTO provide funds and/or food for the 8th grade picnic, to be held May 30. After much discussion, Dawn Kessler made a motion that the PTO donate \$200 toward food for the 8th grade picnic. JoAnn Queen seconded the motion and it carried unanimously.

Veronica Coates made a motion to adjourn the meeting. Dawn Kessler seconded the motion, and the meeting was adjourned.

There will be no April PTO meeting due to Spring Break. The next meeting will be May 14, at 6:30 p.m. At that meeting we will vote on officers for next year.

Respectfully submitted

Alison Hancock Bode
Secretary/Treasurer