

General Smallwood Middle School PTO
Minutes
November 13, 2006

The General Smallwood Middle School PTO met Monday, November 13, 2006 at 6:30 p.m. in the school cafeteria. 12 members signed in.

Paula Wiegand, president, called the meeting to order. Alison Bode, secretary/treasurer, read the minutes from the previous meeting and they were approved as read.

Paula Wiegand reported that the Claire's Gourmet fundraiser was a success although there are many items still waiting to be picked up. Accounting for the sale has not been finalized, but we took in \$17,577.53 for a profit of somewhere just short of \$6,000.

Paula Wiegand reported that Elana Thom has resigned as vice-president of the PTO because her child no longer attends General Smallwood. The floor was opened for nominations for a new vice-president. Alexa Smith volunteered. Her nomination was seconded and carried unanimously.

Mrs. Baker requested that the PTO sponsor a teacher's luncheon in honor of American Education Week. Before the PTO could honor that request, the budget for the upcoming year was discussed as follows:

\$500	Teacher luncheon, American Education Week
\$500	Teacher luncheon, Teacher Appreciation Week
\$3,200	Book fair coupons for students
\$600	Teacher wish lists
\$4,800	Total

Following discussion, Dena Bohannon made a motion to accept the proposed budget as presented above. Sue Lateulere seconded the motion, and the budget was passed unanimously.

Paula Wiegand will make arrangements for the teacher luncheon on Wednesday, November 15, spending up to \$500.

Alexa Smith expressed her concern that no teachers were present at the PTO meeting. Alexa will make a presentation at the GSMS staff meeting on the 4th Monday of the month (November 27) at 3:30 p.m. to invite teachers to become involved in the PTO. Dawn Kessler volunteered to attend with Alexa if needed.

The PTO decided to provide each student in the school with a coupon good for \$5 at the book fair to be held the second week in December in the school media center. Dawn Kessler volunteered to print the coupons on card stock for distribution through Language Arts teachers. Dawn will also purchase a rubber stamp so that books purchased with

PTO coupons can be marked as compliments of the PTO. Paula Wiegand will talk to Mrs. Venable, Media Specialist, and Mrs. Arevalo, Language Arts team leader, to coordinate distribution and use of the coupons. Volunteers are needed to help with the book fair during school hours. Veronica Coates agreed to help coordinate volunteers.

Mrs. Baker announced that first quarter awards assemblies are scheduled for Wednesday, November 15. Fundraiser awards will be distributed at those assemblies. Mrs. Baker also reported that the school newsletter should be mailed home soon.

In old business, because the member of the by-laws committee who had presented proposed by-laws at the previous meeting was not present, Sue Lateulere made a motion that we defer a vote on the by-laws until a future meeting when the committee is present. The motion was seconded by Donna Milstead and carried unanimously.

The meeting was adjourned at 7:35 p.m. The next meeting will be Monday, December 11, 2006 at 6:30 p.m.

Submitted by

Alison Hancock Bode
Secretary/Treasurer